SafeSeaNet Norway

Users Guide

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1 Introduction

The purpose of this document is to explain the usage of the *SafeSeaNet (SSN) Norway Web Client*, which together with the *Norwegian SSN Server* makes up *the Norwegian national SafeSeaNet system*.

All countries in EU and Associated countries are connected or will soon be connected to the central SSN system. These countries are hereafter called *Member States (MS)*. Every country has to dedicate an internal authority as a *National Competent Authority* that will be the official connection between the country and the central SSN system that is under the responsibility of the *European Maritime Safety Agency (EMSA)*.

The Norwegian SSN Server sends messages to the central SafeSeaNet system in EU. The central system is operated by EMSA. Users operating in Norwegian waters have to conform to Norwegian SafeSeaNet rules. Here you will find information of what and when to notify.

The SafeSeaNet systems' goals are:

- Better detection of potential risk situations

- Better reaction in case of threat to maritime safety and the environment

- Improved emergency response in case of incidents or pollution at sea

- Improved controls of vessels in ports

- Increased efficiency of port logistics (accurate ETAs, waste handling…)

- Produce statistics for EMSA, Member States and the Commission

2 SafeSeaNet Norway Web Client

SafeSeaNet Norway Web Client can be accessed through the URL *https://www.shiprep.no/*

SafeSeaNet Norway Support are authorised to define and update ships and ports.

All times in the web client are in the current local time zone in Norway. This is CET (UTC+01:00) during the winter, and CEST (UTC+02:00) when observing daylight saving time.

2.1 Log In Screen
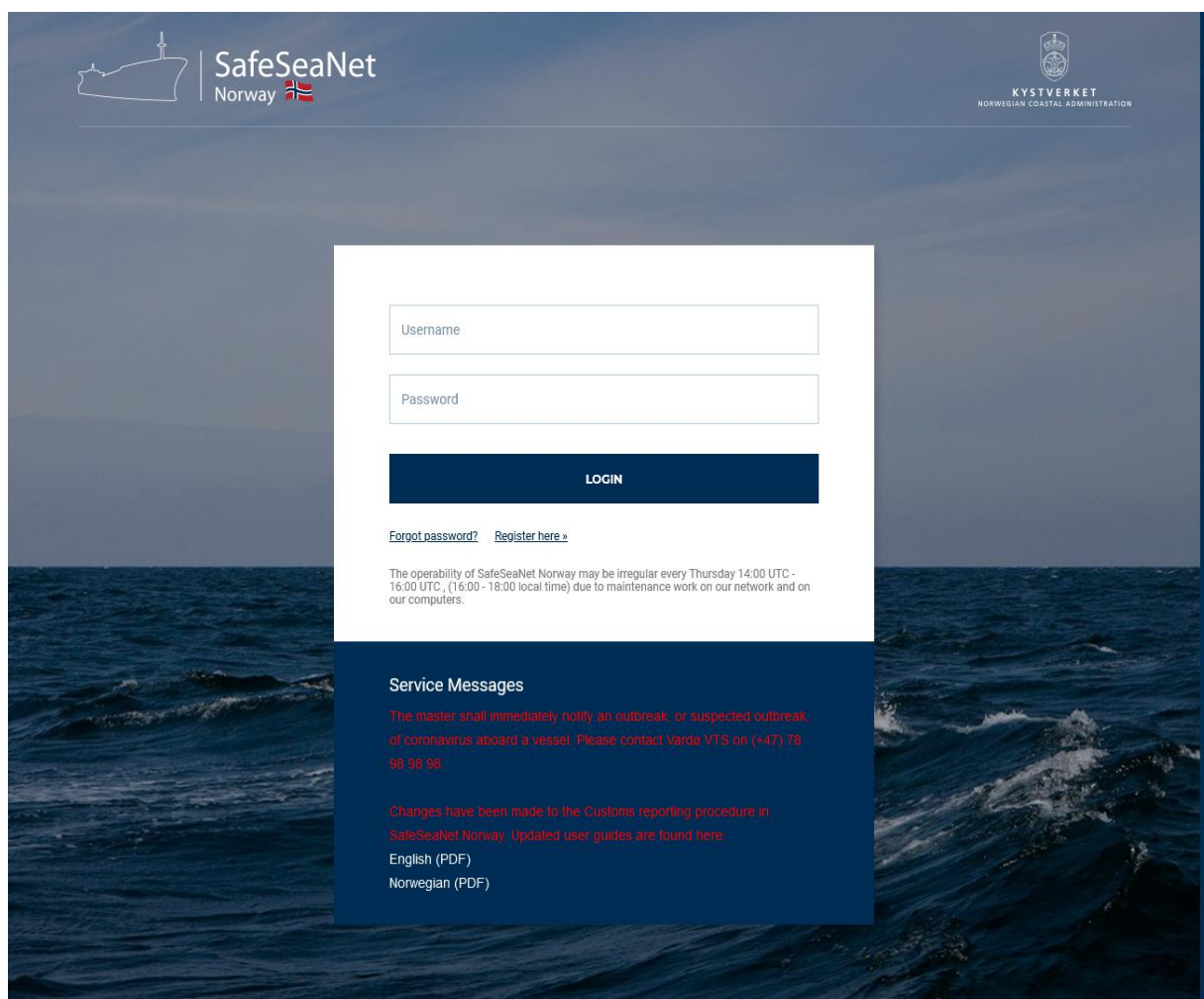
Figure 1: Log in screen

The log in screen (Figure 1) will give access to all relevant background information and the latest relevant news.

2.2 Voyage Registration Wizard

To register or update voyages, you will be led through a wizard containing several steps for entering different types of information. Depending on the type of voyage, the mandatory information required will vary. Mandatory information will be highlighted during registration

and when viewing your reporting in retrospect. Some reporting options are not relevant for all voyage types and will then be disabled in the user interface. In the following section each available step is described.

2.2.1 Ship Search

After logging in you will be presented with the first page of a wizard for registering a new voyage. On this first page, you must select a ship.
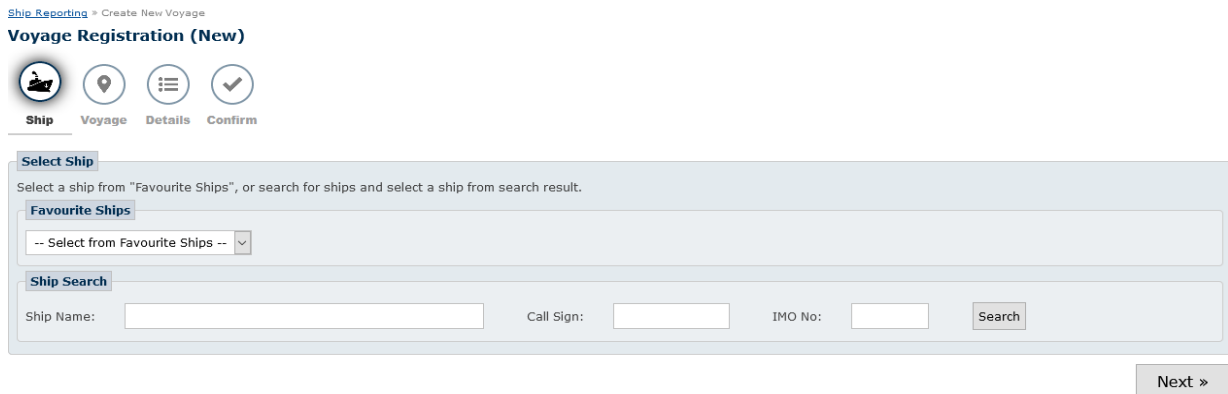

Figure 2: Ship search

You can select a ship from the `Favourite Ships` list or you can search for the ship by specifying `Ship Name`, `Call Sign` and/or `IMO No` and clicking the `Search` button. When you search for the ship, you will get a list that matches the criteria given. You must select a ship from either the list or the search results before moving to the next step.

Ships are added to the `Favourite Ships` list automatically every time the user registers a voyage for a ship which is not already on the list. In addition, you can manually manage the list via `My Ships` in the `My Account` menu.

If you don't find your ship, please inform SafeSeaNet Norway Support. They will add the ship to the list, and you will be able to register the voyage.

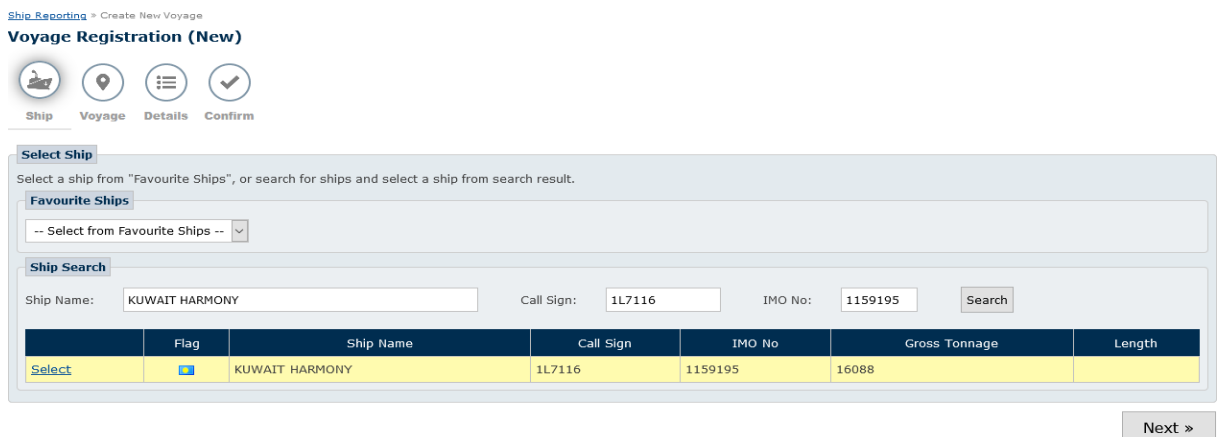Figure 3 shows the result of a sample ship search.

Figure 3: Ship search results

To select a ship, you must click on one of the `Select` links to the left in the result list. The row for the selected ship will be marked with a bright yellow colour. When a ship is selected, either from the dropdown list or the search results, the notification can be created by clicking the `Next` button.

2.2.2 Voyage

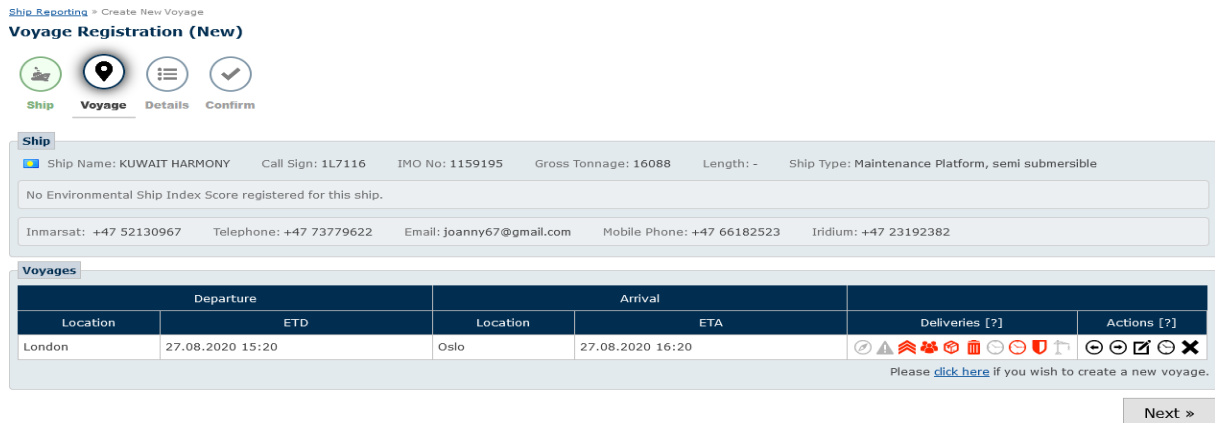If the selected ship has any previous voyages, you will get the screen as shown in Figure 4:

Figure 4: Voyages

You can choose to update, continue, or return one of the previous voyages by clicking one of the actions. If you do not wish to continue or return any of the voyages previously registered, you need to click the `click here` link underneath the table. This will present the page for registering voyage information with no pre-entered values. Having clicked on one of the links, the system would present the same page for port information, but with the departure and arrival information pre-entered according to the selected action link.

`[Update]`: Is used when some of the information of an already registered voyage is to be updated.

`[Continue]`: Can be used when a new voyage is to be registered and this new voyage is a continuation from the last harbour of an already registered voyage.

`[Return]`: Can be used when a new voyage is to be registered and this new voyage is a return of an already registered voyage (arrival port of the existing notification = departure port of the new voyage and departure port of the existing voyage = arrival port of the new voyage).

After choosing to either continue, return, or create a new voyage you are presented with the sections for entering `Departure Port` and `Arrival Port` information (Figure 5).

Figure 5: Voyage information

In these sections the following fields must be filled in:

`Location Code/Name` for departure, `ETD` for departure, `Location Code/Name` for arrival, `ETA` for arrival, and `ETD` for arrival.

While typing in the departure and arrival location fields, the system will present a list of relevant locations matching the entered combination of characters. Departure and arrival locations must be either a harbour name or a country name (both Norwegian and foreign harbours are accepted). If you are using only the keyboard to fill in the form, it is recommended that you use the `Tab` key instead of the `Enter` key to select the location. By doing so, the cursor will jump to the next field in the form instead of to the top of the page.

In the date fields, you can either enter a date manually or select a date from a calendar which will pop up when clicking on the calendar icon to the right of the date field. The required date format is *dd.MM.yyyy* (e.g. *21.04.2008*). The time to the right of the calendar icon is not mandatory. When entered, the required format is *hh:mm* (e.g. *12:30*).

2.2.3 Voyage Details

Figure 6: Voyage Details

On the `Voyage Details` screen you can give information about crew, passengers, reporting, purposes and services for the voyage, and the current ship security level. You may be asked for further details later, depending on the choices made here.

Multiple purposes can be selected. This is done by holding down the `Ctrl` key while selecting the relevant purposes. If the purpose *Other* is selected, the user is required to further specify the purpose.

Under `Reporting for this voyage` and `Pilotage Registration` and `Customs` you can control all registration for the voyage. All mandatory reporting is highlighted with red text colour. Mandatory reporting varies based on ship and voyage type. `Use Pilot Exemption Certificate` is only available if the ship has a registered Pilot Exemption Certificate. Reporting options that are not initially selected may be added at a later stage, during an update of the voyage.

Choose `This Voyage has Norwegian Master` if this voyage has a Norwegian master. If a vessel with either Norwegian or NIS flag has a Norwegian master, it is not governed by The Regulation (see the Military section), and consequently the `Military` step will not appear during the registration.

For ships that already have registered their ISSC (International Ship Security Certificate) through normal Security reporting, the dropdown for `Does the ship have a valid ISSC?` will always be set to `Yes`. All ships that have a valid ISSC are required to report Crew and Passenger lists, and Security information to the arrival port, also on domestic voyages.

2.2.4 Quay

The purpose of this section is to allow agents to deliver quay requests directly to the relevant port authorities through SafeSeaNet.

Figure 7: Quay

`Agent in Arrival Port` and `Invoice Receiver` is required. If the arrival port has a port administrator selection of quay is not required. A port administrator is able to handle all unspecified quay requests. Note that all quays nearby the arrival port are available both in the

drop down list and in the map. The information in this section will be forwarded directly to the relevant port authority upon submission.

2.2.5 Hazmat Information

Vessels, regardless of size, carrying dangerous or polluting goods (DPG) in bulk or in packaged form shall declare detailed information about the vessels HAZMAT cargo. This screen, however, is only shown if you have ticked off the `Hazmat/Dangerous Goods` checkbox on the `Voyage Details` screen.

The system has code registers for IMDG, IMSBC, IGC, IBC, and Marpol Annex I. When entering data in the `Un No/Name` field the system will automatically present a drop-down list of proper shipping names based on the selected code register and text input. Please inform SafeSeaNet Norway Support if you find errors or that data is missing.

Figure 8: Hazmat

From this screen you can generate a list of different types of hazmat goods until you have registered all the different types you have on board. This list is temporary until you confirm it on the `Confirmation` screen. Even if you have only one item you have to add it to the list (using the `Add Entry` button).

Please note that you can select different measuring units. The selected unit will apply to both the gross and the net weights.

2.2.6 Bunkers

Vessels of 1000 GT or more is required to declare bunkers regardless of the cargo type.

If you have ticked off the `Bunkers` checkbox on the `Voyage Details` screen, you will have to fill in information on the `Bunkers` page. At least one entry is required in the list.

To add an entry to the bunkers list, you will need to specify `Bunkers Type,` `Quantity,` and `Unit. Bunkers Type` can be selected by using the list presented by the system. The `Quantity` field accepts comma separated decimal numbers with up to four decimal places. There are two available types of `Unit:` m³ and ton.

If `Bunkers Type` is set to `Other,` you will be required to enter a description text specifying the cargo type, before adding the entry.

Figure 9: Bunkers

2.2.7 Customs

The customs notification consists of multiple parts: cargo, ship's stores, and crew effects, in addition to a complete crew list. All of these parts have their own respective checkbox for reporting in the `Voyage Details` screen.

2.2.7.1   Cargo

The purpose of this section is to report information regarding loading and unloading of cargo. You also have the option to register the next port of call for the voyage.

Figure 10: Cargo

Figure 10 shows the screen for registering cargo information. Depending on the departure and arrival locations of the voyage, some fields may not be required and are therefore hidden.

You have the option to register the date (and time) and specific location in the port. In addition, cargo manifest files may be uploaded, and a text description of the cargo being processed can also be provided.

You may also specify the next port of call for the voyage. This must be in the form of a location with a registered LOCODE. By typing in three or more of the first letters of the destination, the system will suggest valid locations for you.

If you are using only the keyboard to fill in the form, it is recommended that you use the *Tab* key instead of the *Enter* key to select the location. By doing so, the cursor will jump to the next field in the form instead of to the top of the page.

2.2.7.2 Ship Stores

The purpose of this section is to report the amount and nature of ship's stores upon arrival to Norway.

Figure 11: Ship Stores

Ship stores are reported by filling in the Quantity in the box next to the item in question. If there are no quantities to be reported to the Customs Authorities, 0 should be specified in the relevant box.

If there are any restricted items (e.g. drugs, live animals, weapons, ammunition etc.) on board (in addition to the standard alcohol, food and tobacco categories), they can be specified with text in the four lines at the bottom of the table.

If there have been adjustments made to the allowable quotas for the voyage made by the Customs Authorities, they will be shown in the four columns on the right side of the table.

2.2.7.3   Crew Effects

The purpose of this section is to declare if the crew has any goods on board the ship that should be reported in accordance with customs regulation § 5-2.

Figure 12 Crew Effects

If `Crew Effects` was checked in the `Voyage Details` screen, documentations containing declaration of the crew's effects must be uploaded in the `Crew's Effects` section. PDF, DOC and XSL formats of the declaration are accepted. At least one document needs to be uploaded in order to continue registration.

2.2.8 Crew and Passengers

Crew and passenger lists are required for all inbound and outbound voyages, and for domestic voyages for ships with valid ISSC (International Ship Security Certificate). The registration steps will be available if the respective checkboxes for `Crew List` or `Passenger List` is checked in the `Voyage Details` screen.

2.2.8.1 Crew

The purpose of this section is to register information about the crew members.

Figure 13: Crew

If a crew list has been prepared in a properly formatted Excel file (available from Kystverket or under `Documents` in the top menu) crew member information can be uploaded directly. If you wish to fill in this information manually or edit already existing information, you also have the option to do so.

In the `Crew Member Info` box, you can register details about the crewmember. These details include name, rank, date of birth and home country. In addition, one is asked to fill in ID of the crewmember in question, either a Passport number or a Seaman's book ID.

When you click the `Add Entry` (or `Update Entry` during an edit) the crewmember information is added to a list in the `Crew List` section. **This list is temporary** until you confirm it on the `Confirmation` screen. You may delete or modify entries from this list by pressing the appropriate links at the end of each row.

Before you can progress further from this screen, the number of crewmembers in `Crew List` must match the number previously reported in the `Voyage Details` screen.

2.2.8.2   Passengers

The purpose of this section is to register information about the passengers (`Pax`).

Figure 14: Passengers

If a passenger list has been prepared in a properly formatted Excel file (available from Kystverket), passenger information can be uploaded directly. If you wish to fill in this information manually or edit already existing information, you also have the option to do so.

In the `Passenger Info` box, you can register details about a passenger. These details include name, date of birth, country of nationality, and place of birth. In addition, one is asked to fill in gender, passport number and/or visa number.

When you click the `Add Entry` (or `Update Entry` during an edit) the passenger information is added to a list in the `Passenger List` section. This list is temporary until you confirm it on the `Confirmation` screen. You may delete or modify entries from this list by pressing the appropriate links at the end of each row.

Before you can progress further from this screen, the number of passengers in `Passenger List` must match the number previously reported in the `Voyage Details` screen.

2.2.9 Security

This step requires you to provide information required by the SOLAS regulation XI-2/9.2.1.

Under `Security Details` you must state whether the ship has a valid Ship Security Plan (SSP). If there are security-related matters to report, you will be required to provide details for these. The `Ship Security Level` can only be set in `the Voyage Details` step.

Details regarding the ship's International Ship Security Certificate (`ISSC`) are also required. `ISSC Expiry Date`, `ISSC Issuer Type`, and `ISSC Issuer` are all required fields. If the ship does not have a valid ISSC you must provide a reason for why this is the case.

Company Security Officer (CSO) and 24 hour contact details is required for all security registrations. If there no CSO is registered you will have to add one by clicking `Add new CSO`. If you do not know who the CSO is you need to contact the ship owner.

Under `Ship Call History` at least the ten last ship calls should be listed. If there are any ship calls missing you are required to add them to the list.

If any `Ship to Ship Activities` have been performed during the listed ship calls, you are required to specify them.

Added CSOs, Ship Calls, and ISSC will be stored in the system and can be reused in future registrations.

Figure 15: Security

2.2.10 Military

The `Military` page is supporting the enforcement of the *Regulations governing the Entry into and Passage through Norwegian Territorial Waters in Peacetime of Foreign, Non-Military Vessels* (referred to as *The Regulation* in this document). The regulation can be found at *http://lovdata.no/dokument/SF/forskrift/1994-12-23-1130*

Users that have successfully and correctly reported using the `Military` pages is not required to report directly to the Coastal Surveillance Centre.

The vessels master is always responsible for adhering to The Regulation. Not obeying to The Regulation will have consequences for the vessels master even if the omission has been done by the vessels agent.

Figure 16: Military

To report in accordance with The Regulation, choose `Military` in the `Voyage Details` screen.

NB: The Regulation requires vessels to report at least 24 hours prior to arrival Norwegian Internal Waters (NIW).

Fill inn estimated time and planned position for entering and leaving NIW (Baseline). *Please note that the SSN portal only accepts valid positions +/- 3nm along the baseline.* To ensure correct position report, click the map button (right next to the location input fields) and then mark your position in map within the highlighted area along the NIW boundary. Your estimated position for entering and leaving NIW will then be automatically highlighted in the position field.

Validation rules for entering and leaving NIW:

- When entering NIW (Voyage from a foreign to a Norwegian Port):

  o The ETA for entering NIW must be later than ETD for leaving the last foreign port.

- o The ETA for entering NIW must be prior to the ETA for entering the first Norwegian port.

- Within NIW (Voyage from a Norwegian to a Norwegian Port):

    - o The ETA for entering NIW must be prior to the ETA for entering the first Norwegian port.

    - o The ETD for leaving NIW must be later than the ETD for leaving the last Norwegian port.

- Leaving NIW (Voyage from a Norwegian to a foreign Port):

    - o The ETD for leaving NIW must be later than the ETD for leaving the last Norwegian port.

    - o The ETD for leaving NIW must be prior to ETA for entering the next foreign port.

- Transit NIW (Voyage without entering a Norwegian port):

    - o The ETA for entering NIW must be later than ETD for leaving the last foreign port.

    - o The ETD for leaving NIW must be prior to ETA for entering the next foreign port.

Fill in the master's `First Name, Last Name, and Home Country`. Masters from previous voyages can be found by starting to type the name.

Make sure the Norwegian `Point of Contact` is correct. You can either choose a registered agent (company) or a contact person.

To change a registered agent, press `Change Company` and choose the correct `Point of Contact`. Finish by pressing the `Change` button.

Select the preferred communication method and fill in the various communications means.

2.2.10.1 Operational support
For operational support and issues regarding The Regulation please contact the Coastal Surveillance Centre:

- Phone: +47 75536298

- E-mail: *csc@coss.mil.no*

2.2.11 Waste

The `Waste` step is available for all voyages to Norwegian ports. You will have the option to specify whether to deliver a Waste notification or not. You should only choose the option of not delivering if you are making a partial registration at this time and are going to complete it later.

Under `Waste Status` you are required to specify how much waste that is to be delivered at arrival.

Under `Last Waste Delivery` you are required to fill in `Port of Last Delivery` and `Date of Last Delivery`.

For all waste statuses you will be required to specify `Waste Disposal Information`. This includes specifying `Waste Type`, `Amounts to deliver`, `Max Storage Capacity`, `Retained Amount`, and `Estimated Generated Amount`.

Figure 17: Waste

2.2.12 NO$_x$

The purpose of this section is to report if the vessel is encompassed by the obligation to pay the excise duty on emissions of NO$_x$ (nitrogen oxides), due to *Regulation on Excise Duties sections 3-19-1 and 3-19-2.* The regulation can be found at:

https://www.skatteetaten.no/en/business-and-organisation/vat-and-duties/excise-duties/about-the-excise-duties/nox/

Figure 18: NO$_x$

Only foreign ships on inbound voyages are obligated to report at this step, because Norwegian vessels are already registered with excise duties at the Tax Authorities.

The field `Representative's Enterprise Organization Number` or `Vessel owner's Certificate of Compliance Number` needs to be filled out (at least one of them). The enterprise organization number must be exactly 9 digits, whereas the certificate of compliance number can be 0-9 digits. If a certificate of compliance number has been registered for this vessel before, SSN will automatically suggest this number the next time as well.

2.2.13 Port State Control

If the checkbox `Port State Control` is ticked off in the `Voyage Details` screen, the `Port State Control (PSC)` screen is shown (Figure 19).

Figure 19: Port State Control

This screen is used to give a notice to the *Norwegian Maritime Authority* well in advance when a ship is due for an expanded port state control inspection. The user is asked to fill in the following PSC inspection information:

`Expected to berth:` Yes or No (No, means that the ship will go for anchorage)

`Planned operations:` Free text in English language describing the planned operations at the port or anchorage (loading, unloading, other). NB: In Norway this field will by default contain the text from the `Voyage Purpose` field reported earlier. Additions can be made.

`Planned works:` Free text in English language describing the planned statutory survey inspections and substantial maintenance and repair work to be carried out whilst in the port or anchorage of destination.

For tankers only, the user is asked to fill in the following:

`Ship configuration:` The options are Single Hull Tanker (SHT), Single Hull Tanker with Segregated Ballasts Tanks (SHT-SBT) or Double Hull Tanker (DHT).

`Nature and volume of cargo:` Free text entry in English language identifying the volume and nature of the cargo.

`Conditions of cargo and ballast tanks:` Free text entry in English language identifying the condition of the cargo and ballast tanks: full, empty, inerted.

2.2.14 Pilotage Information

To register pilotages, you must have ticked off the `Order Pilot` checkbox or `Register Use of Pilot Exemption Certificate` on the `Voyage Details` screen. Please note that a pilotage is connected to a voyage.

The Norwegian Coastal Administration has developed LOCODEs for all the pilot boarding areas. Each *LOCODE* that describe a sea area start with a *Z* (e.g. *NOZFA*). Only Norwegian harbours and pilotage places are permitted as pilotage locations.

The Norwegian Coastal Administration has an arrangement called *Pilot Exemption Certificate (PEC)*. This is a permission given to a master or a navigator to sail without a pilot in waters where use of pilot is mandatory. A qualification program is required to get this type of certificate, together with documented experience.

Figure 20: Order pilot

To register a pilotage, the following fields are mandatory: `Location Code/Name` for pilotage from, the `Time` for pilotage from and the `Location Code/Name` for pilotage to.

If the selected ship does not have any registered certificates, the `Register Use of Pilot Exemption Certificate` radio button will be disabled, and you will not be able to register PEC pilotages.

If the user is updating an existing voyage with one or more pilotages with status `ACTUAL`, that is not using PEC or has any registered PEC exams, the checkbox `Apply for Dispensation from Compulsory Pilotage` is available.

The `Time` must be between departure ETD and arrival ETA, and at least 3 hours ahead. When the processing of the pilotage has started (status is then changed to *ACTIVE* by the Norwegian Coastal Administration), the `Time` can be updated until 2 hours until start. If the from time is less than 2 hours ahead, the pilotage cannot be updated or cancelled.

`Confirmed` is used when the pilotage is confirmed. The user will not be able to change the pilotage anymore.

The `Mark Invoice With` field is a free text field. The text typed in this field will be found on the invoice.

Several pilotages can be added to the same voyage.

Figure 21: Use Pilot Exemption Certificate

To register a pilotage with PEC, you must select the `Use Pilotage Exemption Certificate` radio button. In such a case, `Time` is not mandatory.

- By checking the `Register PEC exam candidate`, you will be able to register a PEC exam candidate in a later step. This is only possible when there is a declared PEC exam registered on the ship.

2.2.15   Pilot Exemption Certificate

If you have registered at least one pilotage with pilotage exemption certificate on the `Pilotage` page, the next page will be `PEC` (Figure 22) where you have to connect each of these pilotages with one or more certificates.

Figure 22: PEC

To be able to go to the next page from `PEC`, you must connect each PEC pilotage with one or more of the certificates available in the `Pilotage Exemption Certificate` list. This is done by selecting each PEC pilotage in turn from the `Distance` list, selecting the certificate type (Ordinary PEC or Cadet PEC), selecting a specific certificate, and clicking the `Add entry` button.

For each `Distance` you will have to register one, and only one `Master`. If there are none, or more than one master, you will get an error upon clicking the `Next` button.

2.2.16   PEC Exam

If you checked the `Register PEC exam candiate` in the `Pilotage` step, you will be able to select availible exams in this step.

Figure 23: Add PEC exam to voyage

Select the appropriate distance in the `Pilotage Distance` drop down list, and the corresponding exam candidate in the `PEC Exam` drop down list. Click the `Add Exam` button to add the exam to the voyage. You can add more than one exam to a voyage. Click the `Next` button to move to the next step in the registration wizard.

2.2.17 Pilotage Dispensation

If the checkbox `Apply for Dispensation from Compulsory Pilotage` is ticked off in the `Pilotage` step, the `Pilotage Dispensation` screen is shown. The dispensation screen initially shows a table with all unfinished applications (Figure 24).

Figure 24: Unfinished dispensation applications

The table shows one application for each pilotage registered with `Apply for Dispensation from Compulsory Pilotage`. Clicking the `Add icon` under the column `Actions` in the table will show the application form (Figure 25).

Ship Reporting » Update Voyage
Voyage Registration (Update)

Ship — Voyage — Details — Pilotage — Pilotage Disp. — Confirm

Ship

🇳🇴 Ship Name: POLAND IBIS   Call Sign: 87A48W   IMO No: 1633933   Gross Tonnage: 3000   Length: -   Ship Type: Production Platform, jack up

No Environmental Ship Index Score registered for this ship.

Inmarsat: +47 90717152   Telephone: +47 66151464   Email: eda.bergstrom72@gmail.com   Mobile Phone: +47 90861426   Iridium: +47 76189695   Edit

Departure and Arrival Ports

Departure Port: Trondheim (NOTRD)   Departure ETD: 27.08.2020 15:22
Arrival Port: Oslo (NOOSL)   Arrival ETA: 27.08.2020 16:22   Arrival ETD: 27.08.2020 17:22

Unfinished Applications for Dispensation from Compulsory Pilotage

Note: Only showing pilotages registered with '*Apply for Dispensation from Compulsory Pilotage*' in the Pilotage step, without active applications.

Pilotage No.	Pilotage Status	From - To	From Time	Actions
2715156	ACTUAL	Trondheim (Random Quay) - Oslo (Random Quay)	27.08.2020 15:22	➕

Application for Dispensation from Compulsory Pilotage

Pilotage Details

Pilotage No.: 2715156	**Pilotage From**	**Pilotage To**	☐ Helicopter
Pilotage Status: ACTUAL	Location Code/Name: Trondheim	Location Code/Name: Oslo	☐ Towing Pilotage
	Quay Info: Random Quay	Quay Info: Random Quay	☐ Military Command
	Time 27.08.2020 15:22		☐ Confirmed
			☐ Use English Language on Invoice

Dispensation Reason

Select the reason why you are applying for dispensation from compulsory pilotage:

[-- Select Dispensation Reason -- ▾]

Remark:

[   ]

Confirmation Statement

◉ As master for this voyage and signed into SafeSeaNet Norway, I hereby apply for dispensation from compulsory pilotage.

○ As the master's representative I hereby apply on behalf of the master for dispensation from compulsory pilotage. I confirm that I have received the application from the master and that all application details are subject to traceability. By specifying the master's e-mail address I recognize that the master is informed by SafeSeaNet Norway.

Application Correspondence

☐ Use English Language in Correspondence

Master's e-mail address: [   ]

Send copy to e-mail addresses: [olive80@test.info   ]   *Supports several comma separated e-mail addresses.*

Responsible Master

Select the responsible master for this application   Hide Master Registration Form

Register New Master on POLAND IBIS

☑ Find master by PEC Number

PEC Number: [   ]   [Search]

First Name: [   ]

Last Name: [   ]

Nationality: [-- Select a country -- ▾]

[Add] [Cancel]

Registered Active Masters on POLAND IBIS

No masters registered

Declaration of Master's Relevant Navigational Experience

Please specify how many times the Master has sailed the voyage subject to the application, as the officer in charge of the navigational watch:

[-- Select Number of Sailings -- ▾]

If the master has previously applied for a PEC in the navigational waters, please enter the PEC application number:

[   ]

Declaration of Ship Compliance

In order to apply you need to confirm that the ship complies with the following criterias:
- The ship has an updated paper map of the navigational waters (1:50000)
- The ship has an IMO type-approved ECDIS
- The ship's navigational equipment is functioning correctly
- The ship's main machinery and maneuvering systems are functioning correctly

☐ I confirm that the ship complies with all the criterias above

[Add Application] [Cancel]

Registered Applications for Dispensation from Compulsory Pilotage

No applications registered

[« Previous] [Next »]

Figure 25: Pilotage dispensation application form

In order to register the application the user is asked to select or fill in the following:

`Dispensation Reason:` required drop down list containing five different reasons. If reason `Other` is selected, the user is asked to supply a comment.

`Confirmation Statement:` select between two radio buttons to state whether the user is either the responsible captain for this voyage, or acting on behalf of the responsible master as the master's representative.

`Use English Language in Correspondence:` if this checkbox is ticked off all correspondence emails will be in English language.

`Master's email address:` required text field to supply the master's email address. This email address will be used for all case correspondence emails.

`Send copy to email address:` optional text field where the user can supply one or more email addresses to receive copy of all case correspondence emails.

`Responsible Master:` the user must select a responsible master from the table. If there are none, the user must register a new master with or without a PEC. If the master has a PEC, the user can supply his or her PEC number and click `Add`. If not, the user must manually enter the master's first name, last name, and nationality before clicking `Add`.

`Declaration of Master's Relevant Navigational Experience:` required drop down list with values ranging from `0` to `More than 10`.

`PEC application number:` optional text field. If the master has previously applied for a PEC in the navigational waters of the dispensation application, the PEC application number should be supplied. This can can help the case worker, thus speeding up the processing of the application.

`Declaration of Ship Compliance:` the user must confirm that the ship complies with the criterias listed to register the application.

When the application has been registered it will show up in a table under the `Registered Applications for Dispensation from Compulsory Pilotage` section (Figure 26). The user may update or view registered applications by clicking the `Update` or the `View` button in the `Actions` column.

Ship Reporting » Update Voyage
Voyage Registration (Update)

Ship | Voyage | Details | Pilotage | Pilotage Disp. | Confirm

Ship

Ship Name: POLAND IBIS   Call Sign: 87A48W   IMO No: 1633933   Gross Tonnage: 3000   Length: -   Ship Type: Production Platform, jack up

No Environmental Ship Index Score registered for this ship.

Inmarsat: +47 90717152   Telephone: +47 66151464   Email: eda.bergstrom72@gmail.com   Mobile Phone: +47 90861426   Iridium: +47 76189695   Edit

Departure and Arrival Ports

Departure Port: Trondheim (NOTRD)   Departure ETD: 27.08.2020 15:22
Arrival Port: Oslo (NOOSL)   Arrival ETA: 27.08.2020 16:22   Arrival ETD: 27.08.2020 17:22

Unfinished Applications for Dispensation from Compulsory Pilotage

Note: Only showing pilotages registered with '*Apply for Dispensation from Compulsory Pilotage*' in the Pilotage step, without active applications.

No unfinished applications found

Registered Applications for Dispensation from Compulsory Pilotage

Application No.	Application Status	Pilotage No.	Pilotage Status	From - To	From Time	Master	Actions
	Applied	2715156	ACTUAL	Trondheim (Random Quay) - Oslo (Random Quay)	27.08.2020 15:22	Javonte Johnston	📝 👁

« Previous   Next »

Figure 26: Pilotage dispensation scren after adding an application

2.2.18   Confirmation (completion of notification)

The screen shot in Figure 27 shows the final verification information.

Ship Reporting » Create New Voyage
Voyage Registration (New)

Ship | Voyage | Details | Quay | Hazmat | Bunkers | Military | Waste | PSC | Pilotage | PEC | Confirm

Ship

Ship Name: KUWAIT HARMONY	Call Sign: 1L7116	IMO No: 1159195	Gross Tonnage: 16088	Length: -	Ship Type: Maintenance Platform, semi submersible

No Environmental Ship Index Score registered for this ship.

Inmarsat: +47 52130967   Telephone: +47 73779622   Email: joanny67@gmail.com   Mobile Phone: +47 66182523   Iridium: +47 23192382   Edit

Confirmation Emails

☐ Send confirmation e-mail to: destini.rippin@hotmail.com   Supports several comma-seperated e-mail addresses

☐ Also send confirmation to ship: joanny67@gmail.com   Supports several comma-seperated e-mail addresses

Reminders for voyage expiration

☐ Send e-mail reminder [4 hours ▾] before ETA to: destini.rippin@hotmail.com   Supports several comma-seperated e-mail addresses

Departure and Arrival Ports

Departure Port: Trondheim (NOTRD)   Departure ETD: 27.08.2020 15:20
Arrival Port: Oslo (NOOSL)   Arrival ETA: 27.08.2020 16:20   Arrival ETD: 27.08.2020 17:20

Additional Information

No. of Crew: 1   No. of Passengers: 1
Actual Draught: 2 m   Actual Height: 2 m
Gross Gross Weight: 2000 ton   Gross Weight: 2000 ton
Voyage Purpose: Anchoring

Quay Request

The request will be handled OSLO HAVN KF.

Request Information
Requested Quay: None
Request Status: Request
Remark: N/A

Agent in Arrival Port
Company Name: O'Reilly Group0
Contact Person: Mercedes Bednar
E-mail: destini.rippin@hotmail.com
Duty Phone (24h): +47 99999999

Invoice Receiver
Company Name: O'Reilly Group0
Organization No.: 287620587
Mark Invoice With: Minus vel tempore nostrum.
Postal Code/City: 7045 Trondheim
Country: NORWAY

Hazmat

Classification	Un No	Name	Gross Weight	Net Weight	Location Onboard	TransUnitID
IMDG	1400	BARIUM	500 KG	400 KG	0340210	

Bunkers

Bunkers Type	Quantity	Unit
HFO (Heavy fuel oil)	1	TON

Customs

Customs information not delivered.
- Mandatory Cargo not delivered
- Ship's Stores not delivered
- Crew Effects lists not delivered

Crew and Passengers

Crew and passenger information is only collected for inbound voyages, outbound voyages, and domestic voyages for ships with valid ISSC

Security

Security/ISPS information is only collected for inbound voyages, and domestic voyages for ships with valid ISSC.

Military

Details
Arrival NIW: 59° 3' N - 5° 13' E
Departure NIW: 58° 59' N - 5° 27' E
Master: Courtney O'Kon

ETA: 26.08.2020 15:20
ETD: 28.08.2020 17:20
Country of Nationality: BANGLADESH

Point of Contact
Company Name: O'Reilly Group0
Organization No: 287620587
Customer No: 305290
Postal Code/City: 7045 Trondheim
Country: NORWAY

Waste

Waste Status
Waste to be delivered at arrival: All

Last Waste Delivery
Port of last delivery: Oslo (NOOSL) Date of last delivery: 20.08.2020

Waste Disposal Information

Waste Type	Additional Description	Amount To Deliver	Max Storage Capacity	Retained Amount	Estimated Generated Amount	Unit	Port of Delivery of Remaining Waste
Waste oils - Oily bilge water (1200)		10	50	0	5	M3	

NOx Information

The Representative's Enterprise Organization Number:
The vessel owner's Certificate of Compliance (issued by the Næringslivets NOx-fond) Number:

PSC Inspection Information

Expected to berth: [Yes ▾]
Planned operations: [Anchoring]
Planned works: [ ]

Tankers only
Ship configuration: [SHT ▾]
Nature and volume of cargo: [ ]
Conditions of cargo and ballast tanks: [ ]

Pilotage Information

No	From - To	From Time	Pilotage Status	Invoice company	PEC	PEC Exam	Dispensation	
	Trondheim - Oslo			O'Reilly Group0	X			View

Pilotage Exemption Certificates

Certificate no	Master	Cadet Certificate	Pilotage Distance
85295	X		Trondheim-Oslo

[« Previous]   [Save]

Figure 27: Confirmation

This screen is for verification. Please look through all the data given and verify that they are correct. If anything is wrong, then navigate to the respective step and correct it. All data given is kept in place as you go back or forward for corrections. When you are satisfied with the result, click the `Save` button.

2.2.18.1 Declaration of flu infection or Corona/COVID-19 related symptoms

It is the master's responsibility to report any flu or Corona/COVID-19 related symptoms to The Norwegian Coastal Administration as soon as possible. This is done in the Confirmation screen, prior to saving the voyage registration.

2.2.18.2 Declaration of crew change last 10 days

The Norwegian Coastal Administration requires information regarding crew change during the last 10 days for all voyages with regular pilotage requests. The data is collected to be able to take the correct precautions to reduce any risk of infection.

This reporting is done in the Confirmation screen, prior to saving the voyage registration.

Ship Reporting » View Voyage
Voyage Details
X Export Voyage to Excel

| Voyage successfully created |

Previous voyage not found | **Update Voyage** | **New Voyage** | **Continue Voyage** | *Next voyage not found*

Ship

Ship Name: KUWAIT HARMONY   Call Sign: 1L7116   IMO No: 1159195   Gross Tonnage: 16088   Length: -   Ship Type: Maintenance Platform, semi submersible

No Environmental Ship Index Score registered for this ship.

Inmarsat: +47 52130967   Telephone: +47 73779622   Email: joanny67@gmail.com   Mobile Phone: +47 66182523   Iridium: +47 23192382

Reminders for voyage expiration

No reminders

Departure and Arrival Ports

Departure Port: Trondheim (NOTRD)   Departure ETD: 27.08.2020 15:20
Arrival Port: Oslo (NOOSL)   Arrival ETA: 27.08.2020 16:20   Arrival ETD: 27.08.2020 17:20

Additional Information

No. of Crew: 1   No. of Passengers: 1
Actual Draught: 2 m   Actual Height: 2 m
Gross Gross Weight: 2000 ton   Gross Weight: 2000 ton
Voyage Purpose: Anchoring

Quay Request

The request will be handled OSLO HAVN KF.

Request Information

Requested Quay: None
Request Status: Request
Remark: N/A

Agent in Arrival Port

Company Name: O'Reilly Group0
Contact Person: Mercedes Bednar
E-mail: destini.rippin@hotmail.com
Duty Phone (24h): +47 99999999

Invoice Receiver

Company Name: O'Reilly Group0
Organization No.: 287620587
Mark Invoice With: Minus vel tempore nostrum.
Postal Code/City: 7045 Trondheim
Country: NORWAY

Hazmat

Classification	Un No	Name	Gross Weight	Net Weight	Location Onboard	TransUnitID
IMDG	1400	BARIUM	500 KG	400 KG	0340210	

Bunkers

Bunkers Type	Quantity	Unit
HFO (Heavy fuel oil)	1	TON

Customs

Customs information not delivered.
 - Mandatory Cargo not delivered
 - Ship's Stores not delivered
 - Crew Effects lists not delivered

Crew and Passengers

Crew and passenger information is only collected for inbound voyages, outbound voyages, and domestic voyages for ships with valid ISSC

Security

Security/ISPS information is only collected for inbound voyages, and domestic voyages for ships with valid ISSC.

Military

Details

Arrival NIW: 59° 3' N - 5° 13' E   ETA: 26.08.2020 15:20
Departure NIW: 58° 59' N - 5° 27' E   ETD: 28.08.2020 17:20
Master: Courtney O'Kon   Country of Nationality: BANGLADESH

Point of Contact

Company Name: O'Reilly Group0
Organization No: 287620587
Customer No: 305290
Postal Code/City: 7045 Trondheim
Country: NORWAY

Waste

Waste Status

Waste to be delivered at arrival: All

Last Waste Delivery

Port of last delivery: Oslo (NOOSL) Date of last delivery: 20.08.2020

Waste Disposal Information

Waste Type	Additional Description	Amount To Deliver	Max Storage Capacity	Retained Amount	Estimated Generated Amount	Unit	Port of Delivery of Remaining Waste
Waste oils - Oily bilge water (1200)		10	50	0	5	M3	

NOx Information

The Representative's Enterprise Organization Number:
The vessel owner's Certificate of Compliance (issued by the Næringslivets NOx-fond) Number:

PSC Inspection Information

Expected to berth: Yes
Planned operations: Anchoring
Planned works:

Tankers only

Ship configuration: SHT
Nature and volume of cargo:
Conditions of cargo and ballast tanks:

Pilotage Information

No	From - To	From Time	Pilotage Status	Invoice company	PEC	PEC Exam	Dispensation	
2715155	Trondheim - Oslo		ACTUAL	O'Reilly Group0	X			View

Pilotage Exemption Certificates

Certificate no	Master	Cadet Certificate	Pilotage Distance
85295	X		Trondheim-Oslo

Figure 28: Voyage saved successfully

After having clicked on the Save button and after the system registers the data successfully, you will still see the Confirmation page (Figure 28). Each of the entries in the pilotage

list will have obtained a pilotage number and a pilotage status. This is also true for Customs information that will be assigned a Customs Message ID.

If the voyage contains one or more pilotages, the address to your company is presented on the confirmation. This is the address where the pilotage invoice will be sent. You can change this address by clicking on the `My Profile` menu.

2.3 Voyages

From `Voyages` you can see the registered voyages.

Figure 29: Voyages

The `Deliveries` column shows relevant deliveries for the respective voyages. Red icons indicate a lack of reported information, green icons indicate OK reporting, while grey icons indicate that this information is not required for this specific voyage. Icon description and help can be found via the link in the header.

From the `Actions` column you can pick one of the functions `Update`, `Update with Excel`, `View`, `Change Time`, `New`, or `Cancel`.

With `Update` you can update all data on an existing voyage.

With `Update with Excel` you can update all data on an existing voyage using the SafeSeaNet Norway Spreadsheet Template.

With `View` you can view data on an existing voyage.

With `Change Time` you can change the registered times for an existing voyage using the Change Time dialog box.

With `New` you can start registration on a new voyage. This link will start a voyage registration at the `Voyage` screen, with ship already selected.

With `Cancel` you can cancel a voyage. If the voyage has any pilotages, these pilotages must be cancelled prior to cancelling the voyage.
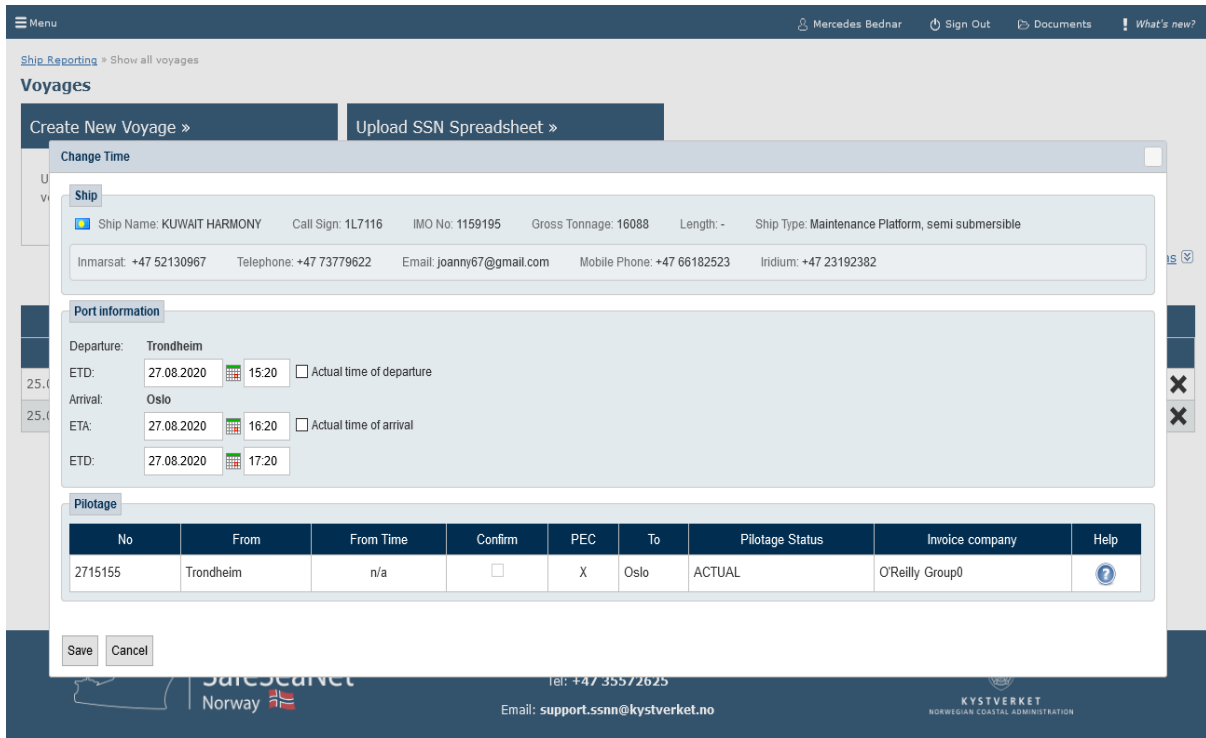
Figure 30: Change Times

You can search among the list of voyages by opening the panel with search criteria. By default, only the voyages registered by users in your company will be present. To search amongst all voyages, select `Anyone` from the `Registered By` drop down list. To search among your registered voyages, select `Me`.

2.4   Pilotages

From `Pilotages` you can see the pilotages registered by users belonging to your company. Some of the pilotages in this list may belong to the same voyage, but this view does not show which pilotages are grouped together.

You can search among the list of pilotages by opening the panel with search criteria.

Ship Reporting » Pilotages

Pilotages for company 'Agent Company AS'

Hide Search Criteria ⊗

Search Criteria

Pilotage No:

Pilotage Status: ☑ Actual ☐ Cancelled ☐ Executed ☑ Request

Pilotage From Time: 17.09.2018   09:52

Search   Clear

No	Ship Name	Call Sign	From - To	Pilotage From Time	Status	PEC	PEC Exam	Applied for Dispensation	Confirmed	Deadline for Confirmation	Actions [?]
2461970	Ormen Lange	ORMLNG	Trondheim - Oslo	04.10.2018 09:52	ACTUAL					04.10.2018 07:52	👁 ✏ ⊖ ✖

Figure 31: Pilotages

From the `Action` column you can pick one of the actions `View, Update, Change Time,` or `Cancel.` The options to `Update` and `Cancel` are only available for recent voyages. `Change Time` is not available for `PEC` pilotages.

With `Update` you can update the pilotage. For regular pilotages with status `REQUEST,` and `PEC` pilotages, the update will be accomplished right away. For pilotages without `PEC` and status `ACTUAL,` only `Pilotage From Time` can be edited. If the pilotage without `PEC` has status `ACTUAL,` there will be registered a pilotage change request first, which will result in an update after the pilotage change request is accepted by another system. If the pilotage without `PEC` has a `Pending Change Request,` the update of the pilotage will be denied.

With `Cancel` you can cancel the pilotage. If the pilotage is a `PEC` or if the pilotage is not a `PEC` with status `REQUEST,` the cancellation will be accomplished right away. If the pilotage is not a `PEC` with status `ACTUAL,` there will be registered a pilotage cancellation request first, which will result in a cancellation after the pilotage cancellation request is accepted by another system. If the pilotage to be cancelled is not a `PEC` with status `ACTUAL` and has a `Pending Change Request,` the cancellation of the pilotage will be denied.

With `View` you can view details for the registered pilotage with pilotage invoices if there exist any invoices for the pilotage.

2.5 Map

On the `Map` page, all current voyages for your company are shown. A mark will show the position of the ship. If the mark is pressed, the current voyage and position time is shown in a popup page. Press `View Voyage` to see the all information about the voyage. Hover over the symbols to show the pilot boarding name.
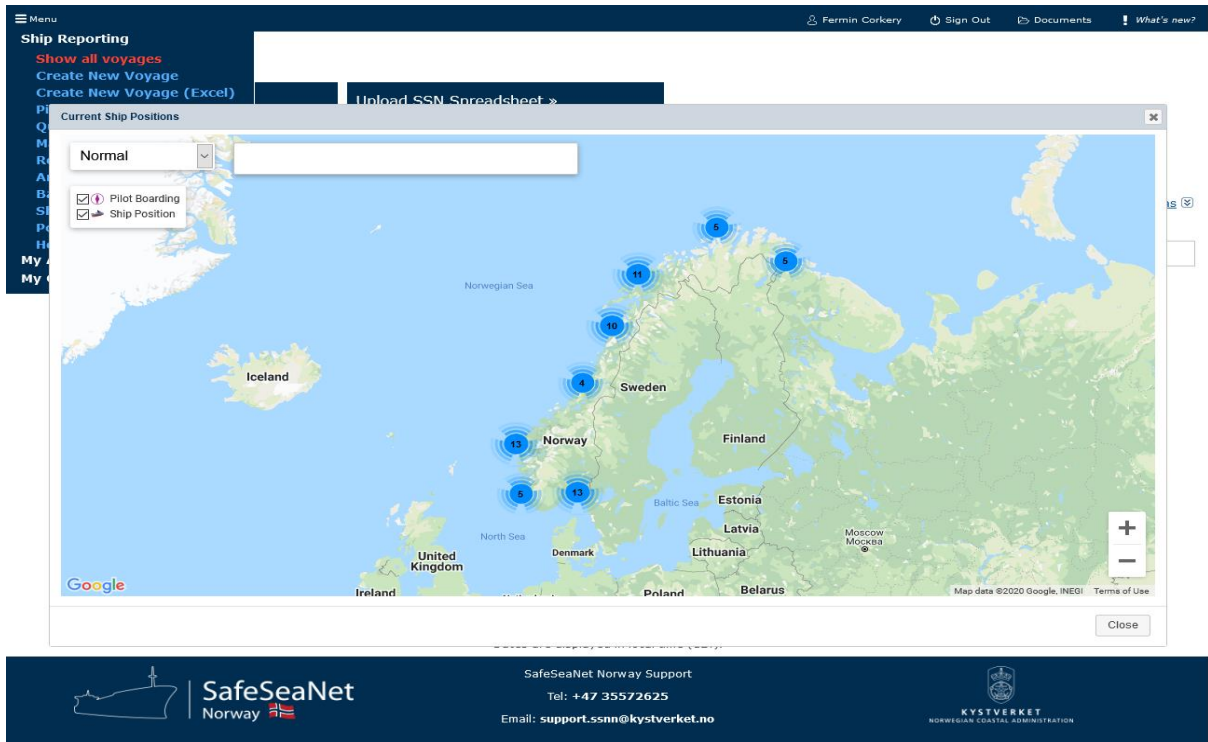
Figure 32: Map

2.6 Report Position
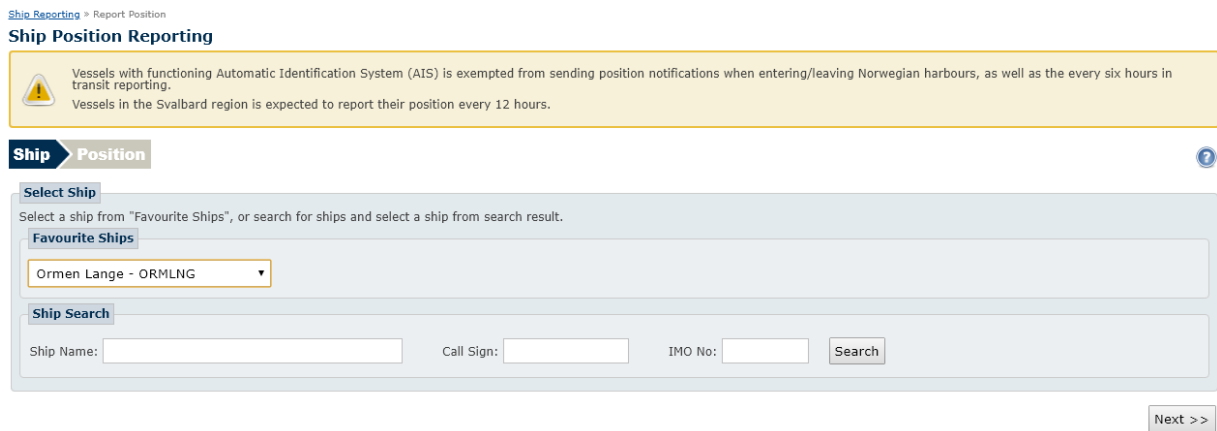
Figure 33: Report Position

Choose a ship from `My Ships` or use `Ship Search` to find your ship. Press the `Next` button to go to the next page. Fill inn `Position`, `Position Time` and `Position Type`. To ensure correct position report, click the map button and then mark your position in the map. The `Position` fields will then automatically be filled.

Figure 34: Ship Position Reporting

Press the `Finish` button to register the position.

The Regulation requires all vessels to report their position to Norwegian authorities when entering and leaving Norwegian Internal Waters (Baseline) and when passing specified geographical positions. Note that baseline reporting is always required, but vessels may omit to report when passing the specified geographical positions if the vessel have a functional Automatic Identification System (AIS).

Please make sure that you report in logical sequence (e.g. Baseline in, Port, Port, Port, and Baseline out).

2.7 Annual Fee

The `Annual Fee` page is used to order an invoice for one or more annual fees. The invoice will be sent by mail to the company address of the person logged in.

Start by selecting the ship:

Figure 35: Annual Fee, ship selection

After a ship is chosen, you will get an overview of all invoices for this ship:
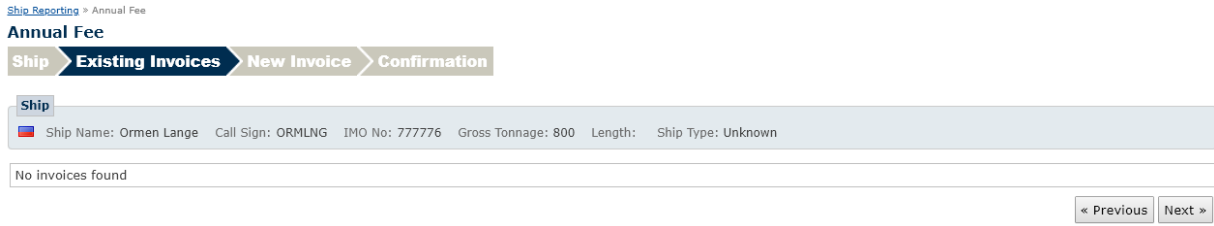
Figure 36: Annual Fee, overview

Select `Register Annual Fee` to start ordering an invoice for the chosen ship:
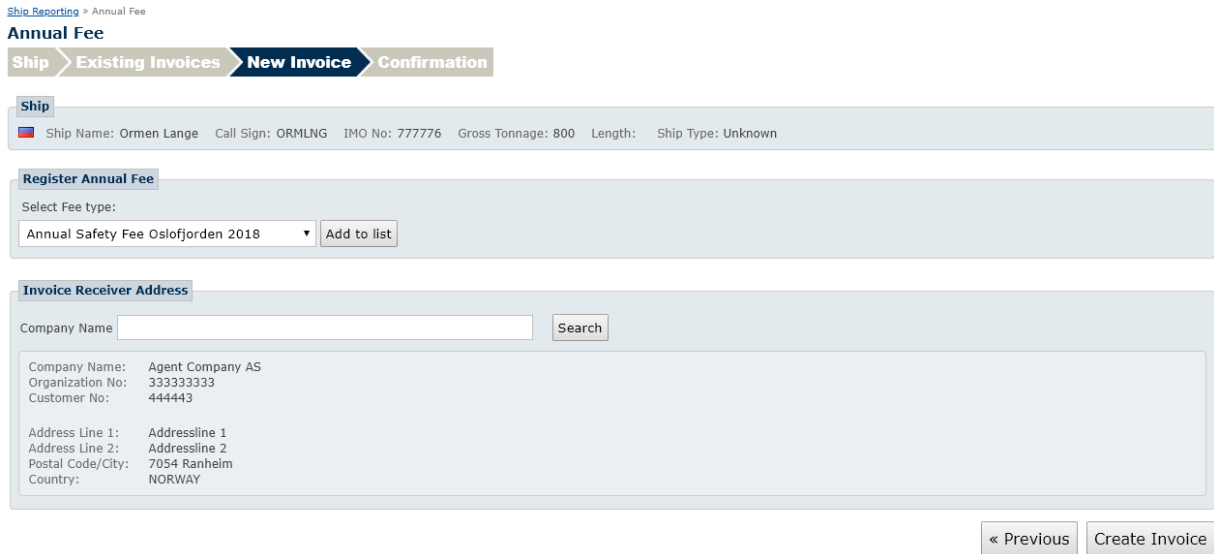
Figure 37: Annual Fee, registration

Choose an annual fee and press `Add to list`. When all fees that you want to pay for are selected, press `Create Invoice`.

Check that the invoice receiver address is correct. To change the invoice receiver, press the `Change Company` link. Start typing another company name, and select from the list that appears.
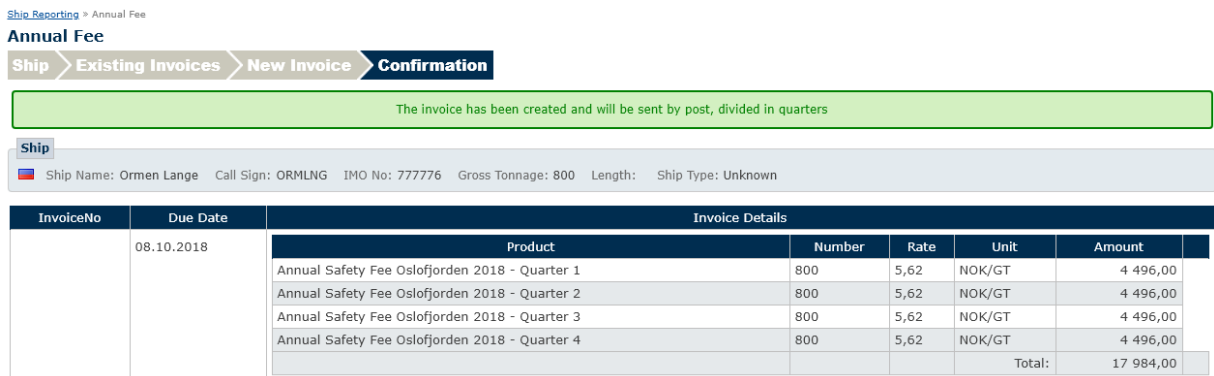
Figure 38: Annual Fee, confirmation

The invoice will be sent to the company address if the invoice receiver has not been changed. The address can be changed by choosing the `My Profile` link on the menu.

2.8 Exemptions

On the `Exemptions` page you can view your granted reporting exemptions, or apply for a new reporting exemption.

Figure 39: My Reporting Exemptions

Click the `Create New Exemption` link to apply for a new exemption.

You can edit an existing exemption by clicking the `Edit` icon in `Actions` column.

You can delete an existing exemption by clicking the `Delete` icon in `Actions` column.

Figure 40: Select Ship

Whe you click the `Create New Exemption` link, you go to the the `Select Ship` screen. You can select one of your registered ships from the `My Ships` drop down list or search for a ship by `Ship Name`, `Call Sign` or `IMO No`.

After you have selected your ship, click the `Next` button to go to the `Create Exemptions` screen.

Figure 41: Create Exemptions Screen

You must pick at least one `Exemption Type`. Mark the check box in front of the ones that applies to your reporting exemption.

You must add at least two `Scheduled Service Locations`. Enter the name of the location, and click `Add Location` for each location you wish to add. The locations you add will appear in a list below. If you wish to remove an added location, click the `Delete` link behind the location.

Figure 42: Service Locations Added

In the `Validity Period` section you must enter a valid from date and a valid to date. The valid from date can not be earlier than todays date, and the valid to date can not be more than one year from todays date.

In the `Company` section your associated company will be automatically selected for you. If you wish to enter a different company to contact about hazardous materials, you can use the search box to select a different company.

Use the `Remark` section for any additional information you wish to provide.

Click `Add` to add it to the `Exemptions` list. You can add more than one exemption.

Figure 43: Exemption Added

When you are finished click `Next` to go to the `Confirm and Submit` screen.

Figure 44: Confirm and Submit reporting exemption

In the `Confirm and Submit` screen you can review your exemptions. If you wish to make any changes to any of them, you can us the Previous button to go back and edit the ones you wish.

When you have reviewed your exemptions click the `Finish` button to submit them to SafeSeaNet Norway.

Figure 45: Reporting Exemption Successfully Submitted

You will get a message confirming that your exemption has been successfully submitted.

2.9 Shared PECs

On the `Shared PECs` page one can view connections, make new connection requests and see pending and incoming requests.

The purpose of this page is to make it easier and more accessible to share PEC details. Once a connection with another party has been made, both parties can view PEC details.

A prerequisite to making a connection is that one of the parties must have a PEC. This is also applied when doing a search.

2.9.1 Connections

Approved connections are displayed in a table along with the certificate number, name of party and the company.

To view a connection's certificate click the `View` link and to remove an existing connection click the `Disconnect` link in the `Actions` column.

If no `PEC Number` or `Valid To` information is shown, the person does not have a PEC.

2.9.2 My connection requests

Connection requests to other parties are listed in a table where it is also possible to cancel a pending request.

In order to connect to another party one must apply at least one search criteria – either first, last or company name. In the resulting table a connection request may be made by clicking on the *connect* link upon which a dialog will be shown where remarks and a correspondence e-mail address can be entered.

Pending requests are shown at the bottom where one also can cancel a request by clicking the appropriate link.

2.9.3 Incoming connection requests

Requests to connect with you are listed in the `Incoming connection requests` tab. To approve a request click the `Approve` link upon which a connection is created in the `Connections` tab. To reject a request click the `Reject` link upon which a dialog opens where `Remarks` are shown and buttons to either accept or cancel the operation.

3 My Account

3.1 My Profile

Figure 46: My Profile

On the `My Profile` page you can update your contact information.

If the `Receive confirmation emails` or the `Receive Voyage Expiration Reminder Emails` checkbox is ticked off, these options will be selected by default in the `Confirmation` screen when registering a voyage. You can still choose not to receive these emails by deselecting the respective option.

3.1.1 Connect Account To PEC

If you have a user account without access to the PEC Administration menu, but also have a PEC certificate registered in the SSN, you can connect your PEC to your current user account by clicking the link `Connect To My Pilotage Exemption Certificate` in `My Profile`.

Figure 47: Connect to PEC

When you click the link, you will be asked to enter your `PEC Number` and your `Date of Birth`. Click the `Search` button to search for your PEC. If your PEC is found you can click the `Connect to PEC` button to join your PEC with your agent account.

Figure 48: PEC Found

When you click the `Connect to PEC` button you will get a confirmation message.

Figure 49: PEC Connected

3.2   Favourite Ships Administration

The `Favourite Ships Administration` page lets you administer the ships shown in the dropdown box selecting a ship for a new voyage. You can add and remove ships from the list. When a notification is delivered for a ship, this ship is automatically added to the `Favourite Ships` list.

Figure 50: Favourite Ships Administration

4 My Company

4.1 Contact Information

On the `Contact Information` Page you can update your company's contact information.

The company address on this page is the address where pilotage invoices will be sent to.

You can chose to have your invoices sent in english rather than norwegian by selecting `Use English Language on Invoice`.

Figure 51: Company Information

4.2 User Accounts

In the Company User Accounts tab you can administer users associated with your company.

Figure 52: Company User Accounts

You can view all user accounts or filter by newly created un-activated accounts.

You can see the users `First Name`, `Last Name`, `Username`, `Blocked` status, `Active` status and `Verified` status.

If their `Blocked` status is listed as `Yes`, it means that they have not verified their email address. They have to verify it by following the instructions that were sent to them in the email address verification email. The email address verification is open for one month after account creation. After one month, only Kystverket can control the `Blocked` status of a user account.

To associate a user with your company you can check the `Active` checkbox. Click `Save` or `Save All`. When the users have been activated, they will be able to log in to SafeSeaNet Norway with their username and password.

Clicking `Remove` will remove the user as someone associated with your company. The user account will still exist, and the user can select a new company if needed.

5 Glossary

This chapter contains definitions for words, abbreviations etc. used throughout the documentation.

AIS

    Automatic Identification System

Domestic voyage

    A voyage between two Norwegian locations

EMSA

    European Maritime Safety Agency

ETA

    Estimated Time of Arrival

ETD

    Estimated Time of Departure

Inbound voyage

    A voyage between a foreign (non-Norwegian) location and a Norwegian location

ISPS

    The International Ship and Port Facility Security Code

ISSC

    International Ship Security Certificate

LOCODE (or UN/LOCODE)

    United Nations Code for Trade and Transport Locations

NIS

    The Norwegian International Ship Register, see *http://www.nis-nor.no/NIS.aspx*

NIW

    Norwegian Internal Waters

NO_x

    Nitrogen Oxides

Outbound voyage

    A voyage between a Norwegian location and a foreign (non-Norwegian) location

PEC

    Pilot Excemption Certificate

PSC

    Port State Control

SOLAS

    The International Convention for the Safety of Life at Sea

SSN

    SafeSeaNet: centralised European platform established by EMSA for maritime data exchange, linking together maritime authorities from across Europe

Transit voyage

    A voyage between two foreign locations